



Exhibitor Appointed Contractor Notification
Deadline Date: August 27, 2009

This form must be completed by the Exhibitor's authorized representative and returned to Show Management by August 27, 2009.

Exhibitors may employ the services of independent contractors to install and dismantle their exhibits providing the exhibitor and the Exhibitor Appointed Contractor (EAC) comply with all show rules and regulations. Show Management must be notified 30 days prior to the first move-in day of the show if you are using an EAC so that we may communicate with each contractor planning to provide these services.

We request permission to use the following EAC to perform installation and dismantle services:

EXHIBITOR APPOINTED CONTRACTOR (EAC):

Company: _____
Contact: _____
Title: _____
Address: _____
City: _____ State: _____
Zip: _____
Phone: _____ Fax: _____
Cell: _____ Email: _____

Submitted By (Exhibiting Company):

Company: _____ Booth#: _____
Contact: _____
Title: _____
Phone: _____ Fax: _____
Cell: _____ Email: _____
Signature: _____
Date: _____

Return to:
Exhibition Management
Fax: 613-258-7925
Email: exhibition@legendconferences.com